

HARRISBURG DEPARTMENT OF PUBLIC SAFETY  
ABANDONED MOBILE HOME COMPLAINT

No. \_\_\_\_\_

COMPLAINANT'S REPORT

RECEIVED BY(ID#): \_\_\_\_\_

COMPLAINANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_

DATE REPORTED: \_\_\_\_\_ TIME REPORTED: \_\_\_\_\_

LOCATION OF NUISANCE: \_\_\_\_\_

PARKING CONTROL OFFICER'S INITIAL REPORT

DATE OFFICER RECEIVED REPORT: \_\_\_\_\_ IS MOBILE HOME(S) DAMAGED  
TO 50% OF ITS VALUE: YES \_\_\_ NO \_\_\_

COMMONLY KNOWN ADDRESS: \_\_\_\_\_  
(NOTE: ATTACH LEGAL DESCRIPTION TO THIS REPORT)

OWNERS NAME(from tax records): \_\_\_\_\_

OWNER'S MAILING ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP CODE: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_

OWNER CONTACTED: YES \_\_\_ NO \_\_\_ DATE CONTACTED: \_\_\_\_\_

WILL OWNER CORRECT VIOLATION: YES \_\_\_ NO \_\_\_ DATE TO BE CORRECTED: \_\_\_\_\_

PARKING CONTROL OFFICERS FOLLOW-UP REPORT

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_ VIOLATION CORRECTED: YES \_\_\_ NO \_\_\_

WRITTEN NOTIFICATION DATE CITY CLERK NOTIFIED OF VIOLATION: \_\_\_\_\_  
DATE OF HEARING: \_\_\_\_\_

DATE OWNER NOTIFIED OF HEARING: \_\_\_\_\_ PER. SER. \_\_\_\_\_, CERT. MAIL \_\_\_ OR PUBLISHED & POSTED \_\_\_

DATE VIOLATION MUST BE REMOVED OR REPAIRED: \_\_\_\_\_ CORRECTED: YES \_\_\_ NO \_\_\_  
(NOTE: 20 DAYS FROM RECEIPT OF NOTICE)

REMOVAL PROCESS DATE PETITION FOR DEMOLITON FILE: \_\_\_\_\_ CASE #: \_\_\_\_\_ -CH-

DATE SUMMONS SERVED: \_\_\_\_\_ SERVED BY: \_\_\_\_\_  
if violator can not be served

DATE PUBLIC NOTICE PUBLISHED: \_\_\_\_\_ DATE DEMOLITION ORDER ISSUED: \_\_\_\_\_

REMOVAL TO BE DONE BY: \_\_\_\_\_

COST OF REMOVAL: \_\_\_\_\_ DATE NOTICE OF COST OF REMOVAL SENT: \_\_\_\_\_

DATE LIEN FILED: \_\_\_\_\_ DATE LIEN PAID: \_\_\_\_\_

DATE RELEASE OF LIEN SENT TO OWNER: \_\_\_\_\_ MAILED BY: \_\_\_\_\_

DATE TURNED OVER TO CITY ATTORNEY FOR FORECLOSURE PROCEEDINGS: \_\_\_\_\_

NOTE: COPIES OF ALL WRITTEN NOTICES AND COURT PAPERS MUST BE PLACED IN THE CASE  
FOLDER.