

The City of Harrisburg
BID # _____
Demolition Project
1 E Poplar St.

City of Harrisburg
110 E. Locust Street
Harrisburg, IL 62946

TABLE OF CONTENTS

Notice to Bidders3

Instructions to Bidders4

Form of Proposal.....7

Vendor’s Sworn Statement.....9

General Conditions.....10

Supplemental Conditions16

Description of Work17

Special Conditions21

City of Harrisburg Special Provisions23

Attachment A – Request for Information25

Employer Certificate of Compliance Report Form27

NOTICE TO BIDDERS

BID#_____

Notice is hereby given that the City of Harrisburg is accepting bids for Demolition of COMMERCIAL STRUCTURES located at 1 E. Poplar St., Harrisburg, IL. Bids will be received at the office of the City Clerk, located at 110 E. Locust St., Harrisburg, IL until 10:00 a.m. (local time) on May 11, 2022 at which time they will be publicly opened and read during the public Bid Letting meeting located in City Council Chambers at 110 E. Locust Street, Harrisburg, Illinois 62946.

Specification may be obtained from the office of the City Clerk between the hours of 7:00 AM and 3:00 PM Monday through Friday, excluding planned holidays.

Bids must have the name and address of the bidder and Bid Number _____ on the outside of the sealed envelope. No bids will be accepted after public opening of bids during the scheduled 10:00 AM Bid Letting Meeting on May 11, 2022. Illinois Prevailing Wage Act and all other Federal, State, and Local laws shall be a part of this project. The City Council of the City of Harrisburg expressly reserves the right to accept or reject any or all bids. The City also reserves the right to re-bid.

The City of Harrisburg is an Equal Opportunity and Affirmative Action Employer.

Terri Jenkins, City Clerk
110 E. Locust Street
Harrisburg, IL 62946
618(253)-7451
TJenkins@cityofharrisburgil.com

INSTRUCTIONS TO BIDDERS

1. General:
 - a. To be considered, bids must be made in accordance with these instructions to bidders.
2. Documents:
 - a. Prime bidders may obtain bid documents from the City Clerk at 110 E. Locust St., Harrisburg, IL between the hours of 7:00 AM and 3:00 PM Monday through Friday, excluding scheduled holidays.
3. Questions:
 - a. Submit questions about the bid documents in writing to the City of Harrisburg not less than 5 days before the time scheduled for opening bids via Request for Information form. (see attachment A)
 - b. Necessary replies will be issued to all prime bidders of records as addenda which becomes part of the bidding instruments.
 - c. Oral instruction does not form a part of the bidding instrument.
 - d. Prime bidders shall check with the City of Harrisburg within 72 hours prior to the bid opening to confirm any addenda affecting bidding. Please contact City Clerk or Superintendent Mayhall.
4. Basis of Bids:
 - a. Bids shall include **all costs** for this project as described and indicated by the bid documents.
 - b. Basis for bidding shall be on the brands, products and requirements indicated or specified. Any time a brand name is used it shall be interpreted that the words “or approved equal” follow whether they actually do or not. The City shall determine if this is acceptable.
5. Bid Form:
 - a. Bid shall be an exact copy of the “Form of Proposal” included in the bid documents prepared on the bidders letterhead. By signing the “Form of Proposal”, the bidder forms the Contract, understanding that said Contract included the :
 - i. Instructions to Bidders
 - ii. Form of Proposal
 - iii. General Conditions
 - iv. Description of Work
 - v. All Drawings and Specifications
 - vi. All Attachments, Bonds and Information submitted by the Bidder.
 - b. Bid shall be signed in longhand and typed below the name of the person authorized to bind the bidder to a Contract.
 - c. Where bidder is a corporation or limited liability company, bid must be signed with the legal name of the corporation followed by the state of the incorporation and the legal signature of an officer or person authorized to bind the corporation to a contract.

6. Bid Security:
 - a. The successful bidder's security will be retained until the Contract has been signed and project is completed. City of Harrisburg reserves the right to retain the security of the most qualified bidder until a Contract has been signed or until sixty (60) days following the bid opening, whichever is shorter. All other bid security shall be returned as soon as practicable.
 - b. Should any bidder refuse to enter into and / or perform a Contract, under the terms of the bidding instrument, the City will retain the bid security without prejudice against any other damages or remedies the City may pursue.
7. Submittal:
 - a. Submit bid, Bid Security, samples and other required data in a sealed envelope. Failure to provide required security/documents may result in rejection of the bid.
 - b. Envelope shall be clearly identified with the project name, the name of the bidder and the Bid Number ____ on the face of the sealed envelope.
 - c. Bids must be received at the Office of the City Clerk, 110 E. Locust St. Harrisburg, IL 62946 no later than 10:00 AM on May 11, 2022. Bids will be publicly opened at the scheduled bid letting meeting on 5-11-2022 in City Council Chambers at the above stated address, and no other bids will be accepted.
8. Withdrawal:
 - a. Bids may be withdrawn at any time before the bid opening but may not be resubmitted. City may, at its sole discretion, provide exception if bid was turned in prior to issuance of Addenda or other conditions merit consideration.
 - b. Bids may not be modified after submittal.
 - c. Bids may not be withdrawn or modified after bid opening unless Award of Contract has been delayed by more than ninety (90) days.
9. Acceptance / Rejection:
 - a. The City of Harrisburg reserves the right to accept or reject any or all bids, waive any technicalities or informalities in the bidding, postpone the bid opening and to reject bids and/or award the Contract as determined to be in the best interest of the City of Harrisburg.
10. Bidder Award:
 - a. For the purpose of preliminary consideration, the "Apparent Low Bidder" will be determined by bids on all selected work.
 - b. Award of Contract may include full consideration of completion time and substitutions. It is the intent of the City of Harrisburg to have all work completed not later than September 1, 2022.
 - c. City may accept or reject any or all substitutions.
11. Substitutions:
 - a. Bids shall be based upon the articles and materials named in the specifications. Substitutions may be made only under the following conditions:

- i. At the time bids are received, Prime Bidders may submit on a separate sheet enclosed with the bid form, a list of proposed substitutions which they are willing to guarantee, stating the additions to or deduction from the bid price in case they are allowed. Technical data and complete descriptions shall be submitted.

12. Method of Bidding:

- a. Proposal shall include all work necessary to perform the work shown in in the drawings and set forth in the specifications.

13. Award:

- a. Award of the successful bid shall be accomplished by acceptance of the bid by the City Council of the City of Harrisburg and the execution of a purchase order to the successful bidder. City may award a Contract.

FORM OF PROPOSAL

This shall be reproduced on the letterhead of the Bidder exactly as indicated, with all blank spaces correctly filled in with ink or other permanent instrument. No erasure, scratch outs or white outs shall appear on the form submitted.

BID PROPOSAL _____

To: City of Harrisburg
110 E. Locust St.
Harrisburg, IL 62946

DATE: _____

Having carefully examined the Documents entitled Demolition Project 1 E. Poplar St, Harrisburg, IL, including drawings, conditions of the contract, as well as the Site and all conditions affecting the work, we propose to furnish all of the work as shown on the drawings and/or called for in the Bid Documents as follows:

TOTAL BID – 1 E. Poplar St.: _____

DEDUCT (For Award of Project): _____

COMPLETION DATE: _____

ALTERNATE BID#1:

*****LIST ALL EQUIPMENT THAT WILL BE USED*****

In submitting this proposal, we agree:

1. To guarantee these bids for ninety (90) days following the bid opening.
2. To execute and deliver to the City of Harrisburg a Contract in accordance with this bid, a Performance and Bond of the project cost of each project, and to furnish a Certificate of Insurance naming the City "Additional Insured" in effect for the duration of the Contract.
3. To provide a timetable and schedule of values for all work mentioned in the bid. This timetable will be met subject to strikes and acts of God.
4. That the bid security accompanying this proposal is left with the City Clerk and that if the undersigned fails to enter into a Contract within ten (10) days after written Notice of Award, the City will retain said security without prejudice to any other remedies or actions the City deems appropriate. If this bid is not accepted within ninety (90) days of the bid opening the check shall be returned or the Bid Bond shall become void.
5. To comply with the Prevailing Wage, Equal Opportunity and all other Federal, State, and Local Laws as they may apply. To comply with all agencies having jurisdiction over this work.
6. That it is the right of the City to accept or reject any and all bids, to re-bid, to waive technicalities in the bidding, to postpone bid opening and to award the bid as determined to be in the best interest of the City of Harrisburg.

RECEIPT OF ADDENDA is hereby acknowledged: Numbered ____, ____, ____, ____.

DATE: _____

SIGNED: _____

BY: _____

COMPANY: _____

STATE OF INCORPORATION: _____

BUSINESS ADDRESS: _____

TELEPHONE: _____

**VENDOR'S SWORN STATEMENT PURSUANT
TO ILL. REV. STATS. CH. 65**

TO: CITY OF HARRISBURG
110 E. LOCUST ST.,
HARRIBSURG, IL 62946

With reference to bid/purchase order # _____ follows: Circle only one (1).

1. The undersigned is not delinquent in the payment of any tax administered by the Illinois Department of revenue; or,
2. The undersigned is delinquent in the payment of one or more taxes administered by the Illinois Department of Revenue, but is contesting its liability for the tax or the amount of tax in accordance with the procedures established by the appropriate revenue Act; or,
3. The undersigned is not considered delinquent in the payment of a tax because (i) it has entered into an agreement with the Illinois Department of Revenue for the payment of all such taxes due, and (ii) it is in compliance with the Agreement.

Dated: _____, 2022

SUBSCRIBED AND SWORN TO
Before me this ____ day of _____, 2022

Notary Public

Name

By: _____
Signature

EXECUTE AND RETURN WITH BID

GENERAL CONDITIONS

1. CONTRACT DOCUMENTS:

- a. Contract Documents consist of the Contractor's proposal, submittals, Instructions to Bidders, General Conditions, Description of Work, Supplementary and other Conditions, Drawings and Specifications, all Addenda, all Amendments, Change Orders, and written interpretations of the Contract Documents. These shall form the Contract and what is required by any shall be as binding as if required by all.
- b. By executing the Contract, the Contractor represents that they have familiarized themselves with the site and all other conditions under which they work will be performed including all Contract Documents. **No additional time or compensation shall be allowed for items not anticipated.**
- c. All Contract documentation included in this Bid are critical for consideration. **Failure to include all appropriate documentation including Vendor's Sworn Statement will result in the disqualification of the bid as non-responsive.**
- d. The term "work" as used in the Contract includes all labor, materials, and equipment necessary to produce the construction required by the Contract.

2. INSPECTION / ADMINISTRATION:

- a. The City of Harrisburg, Department of Street and Public Improvements will provide general administration of the Contract. The City, Department and designated representatives shall at all times have access to the work wherever it is in the preparation or progress.
- b. Based on the Contractor's application for payment, the City will determine the amount owing to the Contractor and will issue certifications for payment in accordance with Section 8 – Payments.
- c. The Department will be in the first instance the interpreter of the requirement of the Contract. The City, Department and/or its designated representatives has the authority to reject work which does not conform to the Contract, and to stop the work or any portion thereof, if necessary, to ensure its proper execution.

3. CONTRACTOR:

- a. Unless otherwise specifically noted, the Contractor shall provide and pay for all labor, materials, tools, construction equipment and other machinery, water, heat, utilities and other facilities and services necessary for the proper execution and completion of the work in accordance with all laws and codes.
- b. The Contractor warrants to the owner that all materials and equipment incorporated in the work will be new, of high quality, free from faults and defects and in conformance with the Contract. All work not conforming to these

standards may be considered defective and may not be accepted. This does not include existing items/equipment. All existing items/equipment to be reused shall be tested and/or repaired to optimum performance levels.

- c. The City is exempt from all taxes. Contractor shall secure all permits and licenses necessary for the execution of the work.
- d. Contractor shall give all notices and comply with all codes, laws, ordinance, rules, regulations and orders of any agency or authority bearing on the performance of the work and shall notify the City if documents are at variance therewith.
- e. Contractor shall be responsible for acts and omissions of all employees and agents and all sub-contractors, their agents and employees and all other persons performing any work for the Contractor.
- f. Contractor shall submit all samples and drawings as directed for approval by the City for conformance with all approve samples and drawings.
- g. Contractor shall indemnify and hold harmless the City, its agents and employees from and against all claims, damages, losses, and expenses including attorney's fees arising out of or resulting from the performance of the work, provided that any such claim, damages, loss or expense is (a) attributed to bodily injury, sickness, disease or death or to injury or destruction of tangible property (other than the work itself) including the loss of use resulting therefrom, and (b) is caused in whole or in part by any negligent act or omission by the Contractor, any sub-contractor- anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it caused in part by a party indemnified hereunder, in any and all claims against the City or any of their agents or employees by an employee of the Contractor, any sub-contractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.
The indemnification obligation under this paragraph 3(g) shall not be limited in any way by any limitations on the amount or type of damages, compensation or benefits payable by and for the Contractor or any sub-contractor under Worker's Compensation Acts, Disability Benefit Acts or other Employee Benefit Acts.
- h. Contractor shall provide the City of Harrisburg with a certificate of insurance showing that the Contractor has policies in effect for the entire duration of the Contract with coverage limits of not less than \$3,000,000.00 Bodily Injury and and \$1,000,000.00 Property Damage or \$3,000,000.00 Comprehensive General Liability as well as Automobile and Worker's Compensation coverage. The policies shall name the City of Harrisburg as "Additional Insured" for this Contract.
- i. Contractor shall be responsible for all items and materials on the job site and shall provide coverage and protection until final acceptance by the City.

4. SUB-CONTRACTORS:

- a. A subcontractor is any person or firm who has a direct Contract with the Contractor to perform any of the work at the site.
- b. Contractor shall submit a list to the City of sub-contractors proposed for the principle portions of the work. Contractor shall not employ any sub-contractor to whom the City objects. Contracts between the Contractor and all sub-contractors shall be in accordance with the terms and conditions of this Contract. Contractor shall submit sub-contractors for approval prior to the start of work.

5. ROYALTIES & PATENTS:

- a. Contractor shall pay all royalties and license fees. Contractor shall defend all lawsuits or claims for infringement of any patent rights and shall save the City harmless from loss on account thereof.

6. ARBITRATION:

- a. All claims or disputes arising out of this Contract or breach thereof shall be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association unless the parties mutually agree otherwise. Notice of the demand for arbitration shall be filed in writing with the other party and the American Arbitration Association and shall be made within a reasonable time after the dispute has arisen.

7. TIME:

- a. All time limits stated in the Contract are of the essence of the Contract.
- b. If the Contractor is delayed at any time in the progress of the work by changes ordered in the work, labor disputes, fire, transportation, or unavoidable causes beyond the Contractor's control, or by any cause by which the City may determine justified the delay, then the Contract time may be extended by Change Order for such reasonable time the City of Harrisburg may determine.
- c. It is the intent of the City to have all demolition work in this bid completed no later than September 1, 2022. Initiation and completion times are indicated under DESCRIPTION OF WORK.
- d. In the event that the Contractor shall not complete the work by the Completion Date, the Contractor shall pay the City \$1,000.00 per day until completion.

8. PAYMENTS:

- a. Payments shall be made within thirty (30) days of filing. Ten percent (10%) of all pay requests will be retained until the project is complete and Final Payment is made.

- b. Payments may be held on account of (1) defective work not remedied; (2) claims filed; (3) failure of the Contractor to make payments properly to sub-contractors, or for labor, materials, or equipment; (4) damage to another contractor, (5) unsatisfactory prosecution of the work by the Contractor.
- c. Final Payment shall not be due until the Contractor has delivered to the City a Contractor's Affidavit and complete release of all liens arising out of this Contract or receipts in full covering all labor, materials and equipment for which a lien could be filed, or a bond satisfactory to the City indemnifying it from any lien.
- d. Making of a Final Payment constitutes a waiver of all claims by the City except those arising from (1) unsettled liens, (2) faulty or defective work appearing before/after substantial completion, (3) failure of the work to comply with the requirements of the Contract, or (4) terms of any guaranties/warranties required by the Contract. The acceptance of Final Payment shall constitute a a waiver of all claims by the contractor except those previously made in writing and still unsettled.

9. PROTECTION OF PERSONS & PROPERTY:

- a. Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. Contractor shall take all reasonable precautions for the safety of, and shall provide all reasonable protection to prevent property damage, injury or loss to (1) all employees of the work and other persons that may be affected thereby; (2) all the work, materials and equipment to be incorporated therein and (3) other property at the site or adjacent thereto. Contractor shall comply with all applicable laws, ordinances, rules, regulations and orders of any agency or public authority having jurisdiction for the safety of persons or property or to protect them from damage, injury or loss. All damage or loss to any property caused in whole or in part by the Contractor, any sub-contractor or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, shall be remedied by the Contractor, except for loss or damage not attributable to the fault or negligence of the Contractor.

10. TERMINATION:

- a. If the Contractor defaults or neglects to carry out the work in accordance with the Contract or fails to perform any provision of the Contract, the City may, after seven (7) days written notice to the Contractor and without prejudice to any other remedy City may have, make good such deficiencies and deduct the cost thereof from the payment then or thereafter due to the Contractor, or, at its option, may terminate the Contract and take possession of the site and of all materials, equipment, tools and construction equipment and machinery thereon owned by

the Contractor and may finish the work by whatever method City of Harrisburg may deem expedient. If the unpaid balance of the Contract sum is insufficient to cover the expense of finishing the work, the Contractor shall pay the difference to the City of Harrisburg.

11. EQUAL EMPLOYMENT OPPORTUNITY:

- a. Contractor shall remain in full compliance with the Equal Employment Opportunity Clause, Illinois Fair Employment Practices Act and the Fair Employment Commission's Rules and Regulations. Non-compliance with any of the above stated provisions may result in the Contractor being declared non-responsible and the Contract may be voided in whole or in part, and such sanctions or penalties may be imposed, or remedies invoked as provided by statute or regulation.
- b. Contractor shall comply with the Human Relations Act in the performance of this work. Contractor shall demonstrate compliance by completing, signing and submitting the attached Employer Report Form CC-1 and related documents. Failure to do so may result in the rejection of the bid.

12. PREVAILING WAGE:

- a. Pursuant to the provisions of the Illinois Prevailing Wage Act and any later amendments thereto, all Contractors and sub-contractors shall pay all employees on this project at the appropriate rate as specified on the attached Prevailing Wage Chart. City and/or any designated representatives shall have access to the job site and payroll records to determine compliance. Certified Payrolls required with all pay requests.

13. DELINQUENT TAXES:

- a. The City of Harrisburg may not enter into a Contract for goods and/or services with individuals or entities that are delinquent in the payment of any tax administered by the Illinois Department of Revenue. Before awarding a Contract, the City must obtain, under oath from the individuals or entities that no such taxes are delinquent. **All parties which are to be involved in the Contract must complete the attached Vendor's Sworn Statement concerning delinquent taxes and submit with the proposal. FAILURE TO RETURN WITH BID WILL RESULT IN REJECTION OF THE BID.**

14. AFFIRMATIVE ACTION:

- a. Contractor shall not discriminate against any employee or applicant for employment because of race, creed, color, religion, sex, ancestry, and national origin, place of birth, marital status or age. Contractor shall take affirmative

action to comply with all of the provisions of the Municipal Code of the City of Harrisburg and the laws of the State of Illinois of the United States.

15. SEXUAL HARASSMENT:

- a. Pursuant to the Human Relations Law, you are required to have sexual harassment policy as part of your company's policies. If your policy complies with the elements contained in the sexual harassment guidelines, please submit a copy along with your Employer Report Form. If you need to establish a policy, the Ordinance provides that you have sixty (60) days from the date you submit a bid to establish such a policy.

16. DRUG FREE WORKPLACE:

- a. Contractor will maintain a drug free workplace.

SUPPLEMENTAL CONDITIONS

1. SCHEDULES:

- a. Contractor shall submit a clear schedule of times for initiation and completion for each segment of the project and shall notify the City in writing if deviations occur. Contractor shall submit a schedule of values identifying costs for each segment of the project.

2. PROTECTION/REPAIRS/REPLACEMENT:

- a. Contractor shall not damage any building, grounds, pavement or other surfaces or utilities during the demolition. All damages shall be repaired in a manner acceptable to the City at no cost to the City. Any and all removal of structures/equipment, relocation of existing equipment or utilities, installation or devices or other temporary measures to aid in the construction shall be repaired and/or replaced by the Contractor in a manner acceptable to the City at no additional cost to the City.

3. SITE COMPLETION:

- a. Upon Final Completion, Contractor shall be responsible for returning the site to the City of Harrisburg in a condition acceptable to the City. This includes but is not limited to; removal of all trash and construction debris, resetting any objects moved to aid in construction and repair/replacement of any and all damages to utilities, streets, public property, and private property.

DESCRIPTION OF WORK

In general, the scope of work requires that the Contractor demolish and remove (except as allowed herein) all man made materials from the work site lying south of East Poplar Street, East of Main Street, North of the City Parking Lot, and West of 7 East Poplar Street building at 1 East Poplar Street, Harrisburg, IL, generally described as Saline County parcel number 06-2-397-08 and grading and seeding of the property all in accordance with the specifications contained herein.

This work shall consist of the demolition and clearing of the structures described in these documents. In general, demolition and clearing work primarily will consist of disconnection of all utilities, sealing of all water and sewer connections, demolition and disassembly of the project structures, removing concrete slabs and footings, clearing of debris and the filling of all basements with granular fill, placement of topsoil, seeding and turf management as specified.

1. The Contractor shall execute the work in such a manner so as to avoid unnecessary interference with the use of streets and always by the general public. They shall furnish, install and maintain and operate all means of protection of life and property (of both its employees and the general public) by the use of barricades, signal devices, lights and other equipment as required by IDOT, OSHA, and the Illinois Department of Labor. Hard Hats, safety glasses and high visibility clothing are required to be worn at all times.
2. The Contractor will be responsible for constructing and maintain site security fencing upon the Contractor's initial arrival for work. The site shall be completely secured each day at the end of shift.
3. All construction, demolition and other land disturbing activities must use perimeter silt fence, soil stabilization, stabilized construction entrances and/or other means, as necessary to adequately protect the site from erosion and sediments loss. Permit & SWPPP to be obtained and provided by City. Details and specifications for erosion control methods may be found in the Illinois Urban Manual.
4. Any work that in any way encumbers public property shall not be commenced until the Contractor has secured authorization from the City Street and Public Improvements Department to close/barricade the streets or sidewalks. Contractor shall also be responsible for all permitting, traffic control and coordination with the City for any and all work that impacts City right of way.
5. Before starting demolition or removal operations, the Contractor shall arrange and confirm the disconnection of all utility service connections such as water, gas, telephone, and electric services to the buildings to be demolished or removed in accordance with the regulations of the utility concerned. City will assist in notification to utilities of intent to demolish. It is the Contractor's responsibility to adequately protect any power or utility lines by the use of protective structures or by demolition procedures that preclude

damage to these lines. All liability resulting from disruption and reconnection of any utility line is the responsibility of the Contractor.

6. Sanitary sewers and storm sewers, if any, shall be disconnected and permanently sealed off at or near the property line. The Contractor shall accurately establish and stake the location and depth of these sewers. This information shall be transmitted to the City Water and Sewer and City Street and Public Improvement for record. The Contractor shall notify the Plumbing Inspector, or designee, for inspection before a sewer is covered up and shall return the sewer and sanitary notice signed by the Inspector. The City will assist in the location of the sewer main and building lateral location. This method will be used in confirmation they are sealed properly prior to demolition.
7. The building shall be demolished and removed with minimal disturbance to the general public. If dust generated by the demolition is excessive or a nuisance, the Contractor shall apply a sufficient volume of water on the building in order to remove this annoyance and hazard. The Chief of Dangerous Buildings or the City representative shall have the right to direct the Contractor to spray the building when they feel it is necessary for the public good. A two (2) inch minimum hose shall be provided for the building, of such length as required to attach to the nearest hydrant shall be continuously staffed for this purpose. Contractor is responsible for coordination of acquiring sufficient water supply. The water system is owned by the City and it is the responsibility of the contractor to comply with City regulations.
8. After the Contractor is notified to proceed, all material and equipment resulting from the demolition, shall be the property of the Contractor and shall be removed from the premises within fifteen (15) days after the building has been demolished and all grading and seeding is done. No materials or equipment shall interfere with or block vehicular pedestrian traffic.
9. The building(s) (including concrete slabs on grade or otherwise, walls footings, columns, piers and foundation walls) shall be completely removed. Basement floor areas, if any, shall be excavated to granular material and all interior walls and footings shall be completely removed.
10. All concrete, asphalt or other hard surfaces, including sidewalks (excluding bordering sidewalks alongside the property), driveways, steps, and parking lots, if any, shall be removed.
11. All excavated areas shall be backfilled after approval by the City. No materials resulting from the demolition shall be used as backfill unless granular. Backfill materials shall be deposited in layers not to exceed eight (8) inches in thickness, spread by bulldozers and loaders or approved alternate method and mechanically compacted with the use of a sheep's foot to a compaction acceptable to the City.
 - a. The contractor is required to remove from or provide soils at 1 E. Poplar St. to a site elevation no less than one (1) foot and no greater than three (3) feet above existing street level grade of the closest of the street on East Poplar Street, Main Street, City Parking Lot, or foundation of 7 East Poplar Street building, while

maintaining positive drainage and place the material where needed at the site. These are approximate elevations and should be verified in the field prior to final grading. There will be no additional compensation for granular backfill.

- b. Top soils shall be removed and stockpiled for final restoration, and shall not be used as backfill with the exception of the top twelve inches (12”).
 - c. The final grading shall provide a minimum of six inches (6”) of topsoil and a maximum of twelve inches (12”) of topsoil.
 - d. The fill materials and all soils shall be compacted to Ninety-Five Percent (95%) Standard Proctor Compaction and all fill materials and soils shall be placed in no more than eight-inch (8”) lifts.
 - e. The Contractor shall provide to the City the results of the compaction tests, which compaction tests shall be paid for by the Contractor.
12. If any sidewalk, street, alley, right-of-way, or other property damaged during this demolition project, the Contractor shall make any necessary repairs, as required by the City and the cost of the repairs shall be incidental to the Contract and **no additional compensation shall be allowed.**
13. With granular fill as specified, the Contractor shall backfill the site using Pit Run or equivalent materials for the fill. Once fill has been complete, a top layer of approved topsoil at least 1 foot deep is required. The site shall be seeded using 38% Perennial Rye, 31% Kentucky Blue and 31% creeping red Fescue grass mixture that is 19% pure and 85% germination applied in quantities of 100 pounds per acre with straw coverage. The Contractor shall establish grass cover for all areas for two years following final grading.
14. The Contractor shall backfill the area of the building and excavations to correspond with existing contours and have positive drainage. The final grading shall be no less than one (1) foot and no greater than three (3) feet above existing street level grade. The Contractor shall be responsible for correcting any grading which causes ponding of water, within one hundred eighty (180) days of project completion. No water shall be directed to adjoining properties.
15. The Contractor shall comply with 40 CFR Part 61, Subpart M, 61.145 and all other Federal, State, and Local laws, statutes and ordinances for dumping and shall dispose of all materials in accordance with sane. All materials are required to be placed in Landfill in association with this demolition project. Contractor shall pay all dumping fees. Contractor shall provide the City 24 hours’ notice prior to hauling any materials. Contractor must demonstrate compliance with this request provision by submitting dumping receipts from such landfill with pay request. City may refuse project payment for non-compliance. Contractor shall include the full costs of dump fees in Bid/Proposal. All brush and vegetation without foreign materials shall be delivered to the tree limb disposal site. No tipping fees will be charged. All materials must be prepared in a manner acceptable to the Site Operations. Generally, that required no items longer than six (6)

feet. Contact the Superintendent of Streets and Public for questions and requirements. Materials can not contain ANY other type of debris or dirt.

16. The City reserves the right to accept or reject any and all bids and to waive any technicalities.
17. Demolition of the above structure shall be completed within the time indicated above. “Notice to Proceed” is anticipated to be issued on May 19, 2022. Any reason for delay for the demolition after “Notice to Proceed” must be reported to and approved by the City.
18. A Purchase Order issued to the Contractor shall serve as the official “Notice to Proceed”. Notice of Award by Resolution.
19. Any Contractor who initiated but has not completed the demolition project as acceptable by the City within the required time frame, shall be assessed a penalty equal to \$1,000 for each working day the project remains incomplete. Extension(s) may only be granted by City under appropriate circumstances at the sole discretion of the City.
20. Contractor shall exercise all caution and provide all necessary equipment and protective action required to protect all buildings and property adjoining and/or abutting the project site. Any and all damages shall be the responsibility of the Contractor, no additional compensation shall be allowed. The Contractor shall hold harmless and indemnify the City for any costs or causes of action associated with, or as a result of this demolition project.
21. Contractor shall be responsible for visiting the job site and inspecting the areas and conditions under which the work will be performed. No additional compensation shall be allowed for conditions that could have been anticipated. To view the site, please contact the Superintendent of Streets and Public Improvements at 618-253-4302.

SPECIAL CONDITIONS

1 E. Poplar St:

INSERT PHOTO HERE*****

1. All work shall be performed in accordance with N.E.S.H.A.P. requirements. An asbestos inspection has been performed on this structure. All **known** friable ASBESTOS has been removed from the building by qualified Contractors. Asbestos containing materials may exist in the structure. Any and all asbestos demolition, loading and trucking of materials shall be in accordance with requirements of NESHAP, IEPA, and all Laws, Statutes and agencies having jurisdiction over such matters. CONTRACTOR must provide a certified “Competent Person” to be on the jobsite for the duration of the demolition and loading activities. Work shall be in accordance with all laws, statues, or agencies having jurisdiction over such matters. Documents relating to the ASBESTOS inspection or related abatement activities are available for review by contacting the City Clerk at 110 E. Locust St., Harrisburg, IL, between the office hours of 7:00 AM – 3:00 PM each weekday excluding holidays.
2. Contractor shall protect all adjacent properties and shall coordinate restricted access and uses with the impacted properties and their designated representatives. Contractor shall provide any and all temporary measures to accommodate the needs of the adjacent properties.
3. Contractor shall provide all necessary traffic control for the project. A minimum of one lane shall remain open throughout the duration of the project. The City will require the contractor to provide sufficient traffic control as approved by the Superintendent of Streets and Public Improvements for closure for alleys, parking lots, Main St. and Poplar St. during the initial demolition of 1 E. Poplar St. for no longer than two (2) days. Work shall be coordinated to minimize impact to alley’s, parking lot, Poplar St., and Main Street.
4. Contractor shall make special consideration of water requirements and/or all other conditions/requirements necessary to perform the work in a proper and lawful manner. Landfill shall be notified not less than one week in advance of anticipated trucking/disposal of demolition debris.
5. If asbestos is encountered during demolition a Licensed Abatement contractor must be used to properly line and seal all load being transported from the site. Bidder shall state the name and certificate of insurance for all sub-contractors and/or others performing work on-site.

The Contractor, by signing the Contract, acknowledges that all portions of the Contract Documents are understood and accepted. Contractor also acknowledges that they are completely

familiar with all areas in which the work will be performed and that inspection of existing facilities interference, etc. has been made and taken into account in the Bid Proposal.

CITY OF HARRISBURG SPECIAL PROVISIONS
ALTERNATE I

Hereafter Standard Specifications shall be interpreted to mean the Standard Specifications for Road and Bridge Construction Special Provisions. IDOT shall be interpreted to mean the Illinois Department of Transportation.

INTENT OF PROJECT

This Demolition Project will take place at 1 E. Poplar St., Harrisburg, Illinois. Work includes the demolition of one large structure, utility terminations and site grading. Work is in preparation of potential redevelopment and blight removal.

COMPLETETION DATE

All work on the site is intended to be completed on or before September 1, 2022. It is anticipated that the Notice of Award will be issued on May 19, 2022 and the Notice to Proceed upon execution of the Contract documents and receipt of properly issued Certificates of Insurance.

PERMITS

The Contractor shall obtain all necessary and appropriate permits and provide all 10-Day Notices, if any, from the Egyptian Public Health Department, Illinois Environmental Protection Agency, and/or any agency with jurisdiction over the work. Permits shall be required and maintained on-site prior to commencing work. Other required permits shall be obtained in a timeframe acceptable by the governing agency.

INSURANCE

City of Harrisburg shall be named as additional insured on all appropriate policies. Contractor shall provide a General Liability Policy with coverage limits not less than \$3 Million dollars per occurrence.

EROSION CONTROL AND PROTECTION

Erosion control and protection shall be provided by the Contractor and in accordance with the Storm water Pollution and Prevention Plan (SWPPP) for the project. Temporary erosion control measures shall also be installed at the site by Contractor as directed by the Street and Public Improvements Superintendent.

Perimeter erosion control barrier shall be installed at locations directed by the Street and Alley Superintendent. Storm drain inlet protection shall be inlet filters. Sediment shall be removed from each inlet filter basket when it reaches 25% full or if more than 50% of the fabric pores are covered with debris.

The Contractor shall maintain the temporary erosion control systems until completion of the project by the Contractor. The Contractor will remove all or portions of the temporary erosion control system as directed. Portions remaining on site shall remain property of the owner (City).

A grading plan is included in these documents for information and understanding of project scope but is subject to variations. A final As-Built grading plan shall be provided by Contractor after completion of the work. Furnishing, placement, and compaction of fill or backfill materials shall be in accordance with the Plans and Specifications. All materials shall be compacted by not less than one pass of a sheep's foot roller and must be as approved by the City Representative.

If transporting fill, or debris, it shall be in accordance with the Special provision for Hauling & Placing Material. Unsuitable material shall be removed and disposed of and shall be loaded from stockpiles and moved by the Contractor.

Onsite trees may be ground for use on site or may be removed and placed elsewhere on the site in a location and manner as approved by the City.

Topsoil and/or other materials not needed for site grading shall be stockpiled on site, outside the work area, at a location designated by the Street and Public Improvements Superintendent. At the option of the City, excess topsoil and/or other suitable materials may be transported and placed at an approved location at the Harrisburg Street & Public Implement yard at 919 Bauman Ln or removed and disposed of.

EXCAVATION

Excavation and backfill material required and used by the Contractor for the site shall be approved by Street and Public Improvements Superintendent.

Contractor will cover all costs of temporary or permanent seeding and associated costs. Grass cover shall be provided by Contractor for two (2) years following completion of final grading.

ATTACHMENT

A

Request for Information

**REQUEST FOR INFORMATION
THE CITY OF HARRISBURG
HARRISBURG, IL**

Name: _____ Title: _____

Organization: _____

Address: _____

State: _____ Zip: _____

Phone: _____ Email: _____

INFORMATION REQUESTED

Bid/RFP #: _____ Date Requested: _____

Requested Information: _____

INFORMATION PROVIDED

Date Received: _____ Received By: _____

Information Supplied: _____

EMPLOYER CERTIFICATE OF COMPLIANCE REPORT FORM

(ECCR Form)

Disclosure of the information requested in this form is required of those companies seeking competitive bid contracts to provide goods and/or services in the amount of \$10,000.00 or more with the City of Harrisburg. Failure to properly complete, sign, and notarize this form, including the Workforce Profile form, may result in a delay or denial of eligibility to bid on City Contracts.

Part I: Identification

1.) A.) Company name and address: _____

B.) Assumed business name or other company name used: _____

C.) County: _____ Telephone: () _____

D.) Name and address of registered agent: _____

E.) Name and title of EEO director or person responsible for the information in this form and the policies hereunder: _____

F.) If the company is a division or subsidiary, please provide the following information: